## **CHANGE REQUEST COVER SHEET**

Change Request Number: 11-66 Date Received: 6/13/2011

**Title:** Housing Policy Statement

Name: Stacie Huelsbeck

**Phone:** (404) 305-5807

Policy OR Guidance: Policy

Section/Text Location Affected: None

Summary of Change: Policy statement for new Housing Policy Guidance

Reason for Change: no existing policy

Development, Review, and/or Concurrence: n/a

Target Audience: arc

Potential Links within FAST for the Change: Housing Guidance

**Briefing Planned:** No

**ASAG Responsibilities:** Review and Comment

Potential Links within FAST for the Change: Housing Guidance

Links for New/Modified Forms (or) Documents (LINK 1) null

Links for New/Modified Forms (or) Documents (LINK 2) null

Links for New/Modified Forms (or) Documents (LINK 3) null

## SECTIONS ADDED:

**Acquisition Management Policy:** 

**Section 4.2.4 : Housing Policy** [New Content]

## **SECTIONS ADDED:**

<u>Acquisition Management Policy</u>: Section 4.2.4 : Housing Policy

The purpose of the FAA Housing program is to provide housing for FAA employees supporting the National Airspace System (NAS) who are working in remotely located areas where commercial housing is not available. The guidance follows the mandate in OMB Circular A-45 and must be followed for the acquisition, management and disposal of FAA owned or leased housing facilities. These provisions are applicable to all Lines of Businesses (LOB) and organizational elements having a requirement for and using FAA housing quarters.